PowerPartsPlus.com - Return Authorization Form

RETURN INSTRUCTIONS

1) You must contact us for a Return Authorization Number.
2) All returned items must be in their original packaging and must be in new, resalable condition.
3) Please fill out this form completely, correctly, and legibly. If the form is not filled out entirely the refund will not be processed and the package will be sent back to you.
4) For additional return lines, please print out an extra form.
5) Include this form, the original manufacturers packaging, and the packing slip with your return items.
6) Do not write or apply shipping labels directly on the manufacturers packaging.
7) Box all return items in appropriate and/or original shipping cartons.
8) The Return Authorization Number must be clearly visible on the outside of the shipping package.
9) Ship return package to Power Parts Plus/Cycle Parts Nation 3825 Lake Street Kalamazoo, MI 49048
10) All returns must be received within 10 days of the Return Authorization Issue Date.
11) A refund or exchange may take up to 30 days to process.
12) All returns are subject to a restocking fee.

RETURN INFORMATION	
Return Authorization Number:	
Date:	
Order Number:	
Order Date:	
Billing Name:	
Billing Address:	
Billing City State Zip:	
Billing Phone Number:	
Ship To Name:	
Ship To Address:	
Ship To City State Zip:	
Ship To Phone Number:	

RETURN ITEMS			
Part Number	Quantity	Price	Reason for Return